

User's Guide to Touchtone Commands

Reservationless Plus

Starting a Reservationless-Plus Conference Call

1. Give your participants the date and time of your conference call, your dial-in number, conference code, security passcode, if this option is enabled.
2. At the specified time, dial your Reservationless-Plus dial-in number.
3. When prompted, enter your conference code followed by **#**.
4. When prompted, press ***** to identify yourself as the leader then enter your leader PIN followed by **#**.
5. Press **1** to begin your conference or press **2** to change your default conference options.
6. If the security passcode option is enabled you will be prompted to enter the passcode at this time.

Joining a Reservationless-Plus Conference Call

1. At the specified time, dial your Reservationless-Plus dial-in number.
2. When prompted, enter your conference code followed by **#**.

Chairperson's Commands

- * 0** Operator assistance - conference
- 0 0** Operator assistance - individual
- * 1** Dial-out to a participant -leader only
- * 2** Begin/end conference record - leader only
- * 3** Change entry/exit method (recorded names, tones, silence) - leader only
- * 4** Private roll call
- *5/#5** Mute/unmute all lines except leader's - leader only
- *6/#6** Mute/unmute your own line
- *7/#7** Lock/unlock conference (including operator) - leader only
- * 8** Allow/disallow conference continuation - leader only
- * 9** Start/join sub-conferencing
- 1 1** Third-party conference start - bypass hold music to start call as leader

Chairperson's Commands (continued)

- * 51 / # 51 Lecture mode on/off - leader only
- # 99 Disconnect all lines except leader's - leader only
- * # Private participant count
- * * List available keypad commands

Participants' Commands

The chairperson may wish to inform participants of the availability of the following participant commands:

- * 0 Operator assistance
- * 6 Mute/unmute your own line

www.infiniteconferencing.com/manual • Here you'll find a large-format version of this user's guide designed for desk reference, guides to other services, and a list of configurable features for your reservationless conferencing service.